



Peter J. Koutoujian
Sheriff

The Commonwealth of Massachusetts

Middlesex Sheriff's Office

Civil Process Division

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Cambridge, Massachusetts 02141

Phone (617) 547-1171 | Fax (617) 868-1128

www.middlesexsheriff.org

Fee Schedule

Unless an attorney or law firm, all fees must be paid in advance.

We accept:

Corporate Check

Money Order



Service of Process:

In-Hand Service:

Service:	\$30.00
Attest:	\$5.00
Travel:	\$0.32/mile from location of service to court of jurisdiction
Conveyance:	\$0.15/mi (\$4.50 max.)
Postage/Handling:	\$1.00

Last and Usual Service:

Service:	\$20.00
Attest:	\$5.00
Travel:	\$0.32/mile from location of service to court of jurisdiction
Conveyance:	\$0.15/mi (\$4.50 max.)
Postage/Handling:	\$1.00

Last and Usual Service w/ Mailing:

Service:	\$20.00
Attest:	\$10.00
Travel:	\$0.32/mile from location of service to court of jurisdiction
Conveyance:	\$0.15/mi (\$4.50 max.)
Postage/Handling:	\$3.00

Out-of-State Service:

\$75.00 (flat fee)

Writs of Attachments/Levies:

Writ of Attachment Without Mailing:	Registry Filing Fee:	\$75.00
	Attachment Fee:	\$20.00/defendant
	Attest: \$5.00	
	Travel (recording):	\$0.32/mile from location of office to Registry of Deeds of jurisdiction
	Postage & Handling:	\$1.00
	Copies:	\$0.50 (minimum \$2.50)
Writ of Attachment With Mailing:	Registry Filing Fee:	\$75.00
	Attachment Fee:	\$20.00/defendant
	Attest:	\$10.00
	Travel (recording):	\$0.32/mile from location of office to Registry of Deeds of jurisdiction
	Postage & Handling:	\$3.00
	Copies:	\$0.50 (minimum \$2.50)
Levy With Mailing:	Registry Filing Fee:	\$75.00
	Levy Fee:	\$20.00/defendant
	Attest:	\$10.00
	Notice:	\$10.00
	Preparation:	\$15.00
	Travel (recording):	\$0.32/mile from location of office to Registry of Deeds of jurisdiction
Levy With Service:	Postage & Handling:	\$3.00
	Copies:	\$0.50 (minimum \$3.50)
	Registry Filing Fee:	\$75.00
	Levy Fee:	\$20.00/defendant
	Attest:	\$5.00
	Preparation:	\$15.00
	Travel (recording):	\$0.32/mile from location of office to Registry of Deeds of jurisdiction
	Postage & Handling:	\$1.00
	Copies:	\$0.50 (minimum \$2.50)

Plus additional service fee as indicated above

Sheriff's Sales:

Please contact our office for more information on fees for Sheriff's Sales of Real Estate.

Enforcement:

Execution on Money Judgment (Seizure)/: Repossession	\$300.00 (2 deputies)
Execution for Possession (Eviction):	\$300.00/first 4 hours (2 deputies); \$40/hour thereafter
Capias (physical arrest):	\$300.00 (at least 2 deputies)

Capias (physical arrest,
non-Middlesex County Court): \$400.00¹

Capias (Notice): \$60.00

Capias (Bill & Return): \$50.00

Special Service/Enforcement Fee Schedule

All fees are subject to the approval of management

Rush Fee \$25.00

Applies to services that must be served same day that are received after 11:00am.

Diligent Search (service & capias): \$15 (service); \$20 (out of state service); \$20 (capias)

Deputy has made good faith and diligent effort to perform service and was unable to complete due to circumstances outside of the deputy's control, i.e. address unavailable/incorrect, person moved from outside jurisdictional area, etc.

Special Service Fee: \$10.00 - \$25.00

Deputy has completed service, but has had to make extraordinary efforts to facilitate, such as significant research into new address, multiple attempts to complete in-hand service, or other efforts that required additional time outside the normal service of process.

Research Fee (less than 1 Hour) CEU Only: \$40.00

CEU Deputy has completed background research and concluded that there are defects in document or service is unable to be performed as requested.

Research Fee (1-2 hours) CEU Only: \$80.00

Please see above

Physical Arrest Attempt: \$150.00

CEU Deputies have made good faith and diligent attempt on background investigation and to conduct arrest, expending MSOCP resources to that end; return is made to client either at their request, after attempt(s) have been unsuccessful, or defendant surrenders to the court.

Eviction/Seizure Attempt: \$150.00

CEU Deputies have made good faith and diligent attempt to perform requested eviction or seizure, expending MSOCP resources to that end.

¹ Additional fees may apply depending on court location and arrest logistics. Any additional fees are case specific and will be discussed with the client prior to intake.