

The Commonwealth of Massachusetts Middlesex Sheriff's Office  
Middlesex Jail and House of Corrections  
Request to Visit an Inmate

This request shall be made by each visitor, unless he or she has not reached his/her eighteenth birthday. In this case the parents or legal guardian shall act for the child.

Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

I request permission to visit: \_\_\_\_\_  
(Print the name of the Inmate you wish to visit)

My True name is: \_\_\_\_\_  
(Print your first name, middle initial, and last name)

My residence is: \_\_\_\_\_  
(Street address)

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Social Security Number: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Date of Birth: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Driver's LICENSE NUMBER: \_\_\_\_\_

Please answer the following questions.

| YES                      | NO                       |
|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> |

1. Have you ever been convicted of a felony?

2. Have you ever been sentenced to a correctional facility?

3. Do you have any open cases or warrants?

4. What is your relationship to the inmate whom you wish to visit? \_\_\_\_\_

5. If not related by blood or marriage, State the purpose of your visit? \_\_\_\_\_

I am the parent or legal guardian of the child listed below who are also visiting at this time.

| Name of Child | Age   | Date of Birth     |
|---------------|-------|-------------------|
| 1. _____      | _____ | _____/_____/_____ |
| 2. _____      | _____ | _____/_____/_____ |
| 3. _____      | _____ | _____/_____/_____ |

Please read and acknowledge the following statements.

1. I do not have on my possession or in a vehicle parked on the grounds of this facility any weapons, illegal drugs or alcoholic beverage
2. I have locked my vehicle and have not left any children in my vehicle or on the grounds unattended.
3. I will not deliver anything to or accept anything from any inmate except through the Correctional Officer.

Signed under penalty of perjury: \_\_\_\_\_ Date: \_\_\_\_\_  
(signature)

Fill in below (Please Print)

Inmate's Name: \_\_\_\_\_ Date: \_\_\_\_\_

Visitor: \_\_\_\_\_

Officer: \_\_\_\_\_

**RULES FOR VISITORS**

General Laws of Massachusetts Chapter 127, Section 36

**No person except the governor, a member of the governor's council, a member of the general court, a justice of the supreme judicial, superior or district court, the attorney general, a district attorney, the commissioner, a deputy commissioner of correction, a member of the parole board, or a parole or probation officer may visit any of the correctional institutions of the commonwealth or any jail or house of correction in the commonwealth without the permission of the commissioner or the superintendent of such institution or the keeper of such jail or house of correction. Every visitor who is required to obtain such permission shall also make and subscribe a statement under the penalties of perjury stating his true name and residence, whether or not he has been convicted of a felony, and, if visiting an inmate of such institution, his relationship by blood or marriage if any, to such inmate, and, if not so related, the purpose of the visit.**

**The Middlesex Sheriff's Office (MSO) is required to have all visitors comply with the provisions set forth in the Prison Rape Elimination Act of 2003 (PREA), 42. U.S.C. 15601 et, seq., and with all applicable PREA standards. Visitors must also be in compliance with MSO policies related to PREA and the State Of Massachusetts standards related to PREA for detecting, monitoring, investigating and eradicating any form of sexual abuse within the Middlesex Jail and House of Correction. To report sexual abuse / harassment, immediately contact our internal phone line at (978) 932-3100 or (800) 656-HOPE (4673) national rape crisis.**

**VISITORS PLEASE READ**

- 1.) Please complete the form on the reverse side and present it to the officer processing visits.
- 2.) Anyone who has not reached his or her eighteenth birthday will not be allowed to visit unless accompanied by a parent or legal guardian.
- 3.) Former inmates or persons convicted of a felony must submit a Former Inmate/Felony Conviction Form and receive permission prior to being allowed to visit.
- 4.) The customary visiting period shall be forty-five minutes. This period may be extended or shortened by the Shift Commander depending on the number of visits. Two persons (not including children) shall be allowed per visiting period. Both visitors must enter the visit at the same time. Each inmate shall be allowed one visit per visiting period.
- 5.) Inmates are allowed to receive deposits into their canteen fund prior to the visit beginning. Personal articles such as medication, prescription eyewear clothing or other personal articles must be pre-approved before they may be delivered to the inmate.
- 6.) Pocketbooks are not allowed in the House of Correction. The Sheriff's Office cannot be responsible for lost or stolen articles. It is suggested that you lock your pocketbook and any other valuables or items not allowed in the facility in your car.
- 7.) All visitors are subject to a personal search prior to entering the facility. Refusal to submit to such a search will cause your visiting privileges to be revoked. Visitors shall dress appropriately. Revealing or suggestive clothing shall not be allowed and footwear must be worn. The decision to deny a visit as a result of a dress code violation shall be made by the Shift Commander.
- 8.) Visitors shall be expected to conduct themselves reasonably and not to engage in physical contact with an inmate that is excessive or inappropriate for a public place. After a warning, the visit shall be terminated by the Shift Commander if a violation of this rule continues.
- 8.) Positive photographic identification and a confirmation of your current address is required prior to visiting.
- 9.) **WARNING:** Massachusetts General laws prohibit the delivery of contraband to inmates. This crime is punishable by fine, imprisonment or both.